



# City of Brockton

## Law Department

**BILL CARPENTER**  
MAYOR

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March 30, 2016

**KAREN A. FISHER**  
**NAHOMI CARLISLE**  
ASSISTANT CITY SOLICITORS

**PATRICIA A. FLORIO**  
PARALEGAL

Re: Public Records Request – [Mayorbillcarpenter@gmail.com](mailto:Mayorbillcarpenter@gmail.com)

Dear [REDACTED]

This letter is with regard to your public document request for "All sent and received emails from the email account [mayorbillcarpenter@gmail.com](mailto:mayorbillcarpenter@gmail.com) from November 5, 2013 to March 18, 2016." In addressing this issue I have conferred with the IT Department of the City, who in turn has contacted an outside consulting firm seeking a quote to retrieve all of the email in the Mayor's Gmail account. The outside consulting firm had indicated that in order to conduct conversion of the Mayor's email in his Gmail account to an Outlook.pst format it is required that:

1. it extract all email from the Mayor's Gmail account and export into a (or a series of) .pst files. Note: .pst files do not like to be larger than 1-2 GB. If his Gmail account is larger than that, multiple .pst files will need to be created;
2. This extraction will take place in the Mayor's office with the Mayor and a city lawyer present;
3. Once the emails are extracted, they will be burned to DVD or stored on a flash drive and handed over to the city lawyer.

The total price quoted for that service alone is approximately \$6,880.00. A member of the Law Department, either the undersigned or an Assistant City Solicitor, will be required to review all of the emails to determine if they are privileged, protected, non-work related, etc. Considering the time involved, it is not expected that the cost will be less than \$3,000.00. Accordingly, it is projected that in order to accomplish and comply with your request, a minimum of \$10,000.00 will be required in advance of commencement of this work. Said monies will be held by the city and an accounting will be rendered in accordance with the work performed. If you are so interested in proceeding, I will forward an agreement reciting the above and also further agreeing that the individual making such request shall be held responsible for any costs over and above that previously quoted.

Thank you for your attention.

Yours truly,

**PHILIP C. NESSRALLA, Jr.**  
City Solicitor

PCN:paf

cc: Shawn Williams, Supervisor of Records  
Office of the Secretary of State